

BROMHAM PARISH COUNCIL

MINUTES OF MEETING

Amenities & Sustainability Committee

held Tuesday 13 May 2025

in the Village Hall at 7pm

PRESENT: William Armitage
Kevin Rutter
Sian Woodfine
Anne Baker
Jane Shields
Rachel Whitmore
Julie Betts

APOLOGIES: Cllr Brinson, Cllr Baker

Action

FLOOR OPEN TO THE PUBLIC

None present.

42/25

Appointment of Chair

The meeting received a nomination for William Armitage for the position of Chairman from Cllr. Woodfine and this was seconded by Cllr. Rutter. All Councillors voted in favour of the appointment.

RESOLVED:

That Cllr. William Armitage be elected as Chairman for the next annual period.

43/25

Appointment of Vice Chair

The meeting received a nomination for Jane Shields for the position of Vice Chairman from Cllr. Rutter and this was seconded by Cllr. Armitage. All Councillors voted in favour of the appointment.

RESOLVED:

That Cllr. Jane Shields be elected as Vice Chairman for the next annual period.

44/25	<u>APOLOGIES FOR ABSENCE</u>	
	Apologies were received from Cllr Brinson and Cllr Baker.	Note
45/25	<u>MINUTES OF PREVIOUS MEETING</u>	
	The minutes of the meeting held Tuesday 15 April 2025 were agreed and as a correct record.	
	<i>Prop: Cllr Shields, Sec: Cllr Rutter, all in favour</i>	
46/25	<u>DECLARATIONS OF INTEREST</u>	
	As previously declared and as recorded in the minutes.	Note
47/25	<u>REVIEW OF AMENITY PROJECTS/TRACKER</u>	
	The meeting discussed and acknowledged the Amenities Tracker, attached at APPENDIX A .	Note
48/25	<u>BUDGET UPDATE</u>	
	Defer to next meeting.	Note
49/25	<u>BUS SHELTERS</u>	
	<u>New Bus Shelters</u>	
	Proposed Bus Shelters had been advertised in Broadsheet requesting feedback from residents.	Note
50/25	<u>PUBLIC OPEN SPACE MANAGEMENT</u>	
	<u>Fence Northampton Road to Chestnut Avenue</u>	
	The fence between Chestnut Avenue and the stone bridge had fallen over and was missing in parts. A new fence was required as there was a steep fall into the brook below. The land was owned by Bromham Parish Council and was currently protected by orange temporary fencing.	
	Awaiting work.	Clerk

51/25

VILLAGE ASSETS

White Lines

Note

Borough Councillors were supporting white lines at Molivers/Springfield Drive and would be speaking at the next Parish Council meeting.

New Bin

Awaiting delivery of new bin for Swan Bus Shelter.

Note

Highways

No update.

Play Areas

Awaiting repairs to swing at Browning Close.

52/25

SUSTAINABILITY

Flood Group

Melanie Bright, Senior Flood Risk Management, Bedford Borough Council

Melanie attended the meeting to help set up a Flood Group for Bromham.

Melanie explained that Flood Risk was getting worse over the last few years. Therefore, the team at Bedford Borough Council were encouraging communities to have their own flood groups. Process as follows:

Note

1. Form Group
2. Groups need to write a plan and risk assessment. Local people are more aware of the areas within the village that are likely to flood.
3. Groups provided with Emergency Kit (Aqua Sacs, Walkie Talkies, flood signs etc
4. Training provided.

Further information:

1. Bedford Borough Council have access to funding to provide equipment to groups
2. Groups would be given emergency contact numbers
3. Set up Local Whatsapp group for members

4. Access to Chairs Whatsapp group to keep updated and in touch with Bedford Borough Council.
5. Bromham Village Hall was a rescue centre but could be used for storage of equipment and information centre.
6. Groups would help with the rescue centre in an emergency

Note

There would be an Emergency Exercise for Flood Groups on 8 July 2025, members were invited to attend.

Note

Cllr Woodfine asked Melanie if we could have a road closure on Bromham Bridge to enable our volunteers to sweep the parapets.

Clerk

Note problems with flooding can be reported to Melanie.

Cllr Armitage thanked Melanie for attending the meeting.

53/25

NEW ITEMS FOR DISCUSSION AT NEXT MEETING

None.

54/25

CORRESPONDENCE

None

Meeting Closed: 8.10pm. The next meeting had been arranged for **Tuesday 17 June 2025 at 7.00pm.**

Note

MINUTES AGREED: _____ **Date:** _____

APPENDIX A

Amenity Tracker 2025-2026

Live Issues			
Date	Issue	Action	Status
24.2.25	Broken fence/ivy removal left gap onto brook	Price requested to fence/ Roy Horner to protect with orange temp fencing	work ordered
17.3.25	Stone Wall breaking up, Stagsden Road	with Bedford Borough Council	
11.4.25	Swing broken, Peacock Park	reported to Kompan who will replace	work ordered
30.4.25	Weeds and growth, rear of Quenby Way	Sam Bulmer to remove and clear up	work ordered
1.5.25	Missing plaque memorial trees	JB to view	
13.5.25	Tree at Bromham Mill eaten away by Badgers	Tree needs dismantling	work ordered
Completed Issues			
11.4.25	Request that grass cut wider at Parklands pitches	Requested Grass contractor	started cutting wider
Scheduled Maintenance			
Completed Maintenance			