

I hereby give notice that the
Annual Meeting
of
Bromham Parish Council
will be held on **Tuesday 5 May 2026**
commencing at **7.00pm**



Agenda

- 1** Apologies for Absence
- 2** Appointment of Chairman and Declaration of Acceptance
- 3** Appointment of Vice Chairman and Declaration of Acceptance
- 4** Committee Terms of Reference/Portfolio Holder Responsibilities
- 5** Appointment of Committee Membership/Portfolio Holders
- 6** Minutes of Annual Meeting held on 6 May 2025
- 7** Parish Council – Roles & Responsibilities
- 8** Review of Policies and Procedures:
 - (a) Standing Orders
 - (b) Code of Conduct
 - (c) Financial Regulations
 - (d) Health & Safety Policy
 - (e) Information & Data Protection Policy/Privacy Notices
 - (f) Equal Opportunities Policy
 - (g) Complaints Procedure
 - (h) Habitual or Vexatious Complainants Policy
 - (i) Freedom of Information Publication Scheme
 - (j) Disciplinary Procedure
 - (k) Revenue Budget Policy Statement
 - (l) Treasury Management Policy
 - (m) Grant Awarding Policy
 - (n) FOI Model Publication Scheme
 - (o) Land Acquisition & Disposal Policy
 - (p) Open Space Policy
 - (q) Tree Management Policy
 - (r) Bench Policy
 - (s) Bus Service & Shelter Policy Statement
 - (t) Broadsheet Policy
 - (u) Statement of Community Engagement
- 9** Review of Subscriptions 2026/2027
- 10** Schedule of Meetings 2026/2027

Review of Subscriptions

The Standing Orders of the Parish Council (specifically Standing Orders 5 (xv) - Subscription to Other Bodies) requires that subscriptions be reviewed at its Annual Meeting. The proposed subscriptions to other bodies for the year 2026/2027 are as follows:

- Officer of the Information Commissioner (Data Protection): £35
- Society of Local Council Clerks (SLCC): £298
- Bedfordshire Association of Town & Parish Councils (BATPC): £1,154
- Amazon: £114
- Costco: £100
- Canva: £156

BROMHAM PARISH COUNCIL – Schedule of Meetings 2026/2027

Times for all meetings as follows:

Parish Council	Planning (Amenities meeting follows on)	Bromham Mill Board
7:00pm *	7:00pm	7:00pm

* **Parish Council** – Members of the public can speak during the first 15 minutes of the meeting.

The December meeting is the annual revenue budget/precept setting meeting.

Agendas can be viewed on the Village noticeboards or our website at www.bromham-pc.gov.uk.

Parish Council *	Planning	Amenities	Finance	Bromham Mill Board
5 May 26 Annual Meeting 7pm Parish Council 7.30pm	19 May 26	19 May 26		
2 Jun 26	16 Jun 26	16 Jun 26	18 June 26	
7 Jul 26	21 Jul 26	21 Jul 26		14 July 26
August No Meetings				
1 Sep 26	15 Sep 26	15 Sep 26	17 Sep 26	
6 Oct 26	20 Oct 26	20 Oct 26		13 Oct 26
3 Nov 26	17 Nov 26	17 Nov 26	19 Nov 26	
1 Dec 26	No meeting			
5 Jan 27	19 Jan 27	19 Jan 27		
2 Feb 27	16 Feb 27	16 Feb 27	18 Feb 27	9 Feb 27
2 Mar 27	16 Mar 27	16 March 27		
Parish Council 6 Apr 27 Annual Parish Meeting 15 Apr 27 at 7pm	20 Apr 27	20 Apr 27	22 April 27	13 April 27